

HERE IS HOW TO USE YOUR PRIVATE PAGE ON THE CLIENT GATEWAY

STEPS TO ENJOY YOUR SITE!

1. You will receive an email that has a link to your private page.
2. The link will take you to your private page. It would be a good idea to save this website to your Favorites.
3. This set of tabs helps organize your saved searches, favorite listings, possible listings, the ones that I recommend to you, along with Additional Properties that I email to you.
4. This section shows the listings. You can view more details, save this property (as a favorite or as a possibility), you can also delete it.
5. Once it is saved as either a Favorite or as a Possibility, you then can add your notes (these can be viewed below each listing with my response).
6. *This section shows your scheduled interaction for today and your completed tasks for today.
7. *There is also a link to see all of your tasks and your entire history.

*Optional Features

1 **Send E-Mail**

Your message in the spaces below. Required fields are marked with an asterisk (*).
Only recipients whose e-mail address can be matched with a contact from your client list will receive a personalized message.

You cannot send carbon copies (CC) or blind carbon copies (BCC) of this message when there is more than one client in the To: field.

*To: To select clients or members to send this message to, [click here](#).

CC:

Bcc:

Send me a copy of this email

*Subject:

E-mail template: Template filter: [Email Template Manager](#)

Message:

Schedule a follow-up?

2

Home Private Logout

Featured Listings Property Search Saved Searches My Listings My Office Listings Investment Properties Contact Me

3

SUSAN JONES
 The Premier Group
 200 - 7018 Lougheed Highway
 Burnaby, BC
 V5A 1W2
 Ph: 954-492-1200
 Ce: 888-825-5472
 Send me an email
 Web: www.interealty.com

PRIVATE CLIENT VIEW
James Williams

Exclusively for...

Comparative Market Analysis

Date	Description (Click to preview)
<input type="button" value="My Searches"/> <input type="button" value="My Favorites"/> <input type="button" value="My Possibilities"/> <input type="button" value="Agent Recommendations"/> <input type="button" value="Additional Properties"/>	
1-4 of 4 Properties Page: 1	
Sort by: <input type="text" value="Saved Date"/> <input type="radio"/> Ascending <input checked="" type="radio"/> Descending	
2007-12-07	
Agent Recommendation MLS Number: V661079 Address AWP Display: 6238 MALVERN AV List Price: 1,468,000 Status: A Total Bedrooms: 5 Total Baths: 7 Area: VBS <input type="button" value="View Details"/> <input type="button" value="Save this Property"/> <input type="button" value="Delete Property"/>	
2007-12-07	
Favorite MLS Number: V661079 Address AWP Display: 6238 MALVERN AV List Price: 1,468,000 Status: A Total Bedrooms: 5 Total Baths: 7 Area: VBS Type of Dwelling: HOUSE Notes: 12/07/2007 10:43:25 James Williams: I like the location of this property! <input type="button" value="View Details"/> <input type="button" value="Add Notes"/> <input type="button" value="Delete Property"/> <input type="button" value="Remove from Favorites"/>	
1-1 of 1 Properties Page: 1	

6 **Today's Scheduled Interaction**

Date	Event	Subject
December 7, 2007 1:00 PM	Showing	Showing - 1234 Main Street
Show all tasks ...		

7 **Today's completed task**

Date	Event	Subject
December 7, 2007 9:00 AM	Outgoing Email	How to access your private page on my website
[Show entire history ...]		